

Corporate Security Services Inc.

Application for Employment- Security Officer

Corporate Security Services Inc. is an Equal Opportunity and Affirmative Action Employer that does not discriminate on the basis of race, color, creed, religion, sex, age, marital status, national origin or status as a veteran, qualified individual with a disability, or any other basis prohibited by applicable laws. The questions on this form are being asked to properly evaluate your ability and chance for success in the position for which you are applying. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of Corporate Security Services Inc.'s Human Resource Department.

Please fully complete each section of this application legibly and clearly with a black ballpoint pen. Failure to do so may hinder the application process and your consideration for employment with Corporate Security Services Inc.

Personal

Last, First, M.I.		Application Date / /	
Is the name above your legal name? If not, please give your legal name.		Social Security Number	
Current Address --Number and Street			
City, State, ZIP		How long at this address?	
Home Phone Number	Alternate Phone Number	Email Address	
Other name(s) under which you have worked	Are you over 21 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever worked for Corporate Security Services Inc. ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please give date of employment.			
Can you submit verification of your identity and legal right to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Can you travel if the job requires it? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Desired Employment & Availability

Position(s) applied for	Salary Requirements	Available start date / /
Type of employment desired <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary		
Are there any days, hours or locations that you are unavailable to work? Please list.	How were you referred to Corporate Security Services Inc.?	
Do you have a contractual agreement could potentially limit your employment with Corporate Security Services Inc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any relatives that currently work for Corporate Security Services Inc.?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please identify.	
Are you currently employed elsewhere, attending school or training?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please identify.	

Education

College or University	Major	# of Years Attended	Degree & Date Awarded
College or University	Major	# of Years Attended	Degree & Date Awarded
Technical or Vocational School	Area of Study	# of Years Attended	Degree & Date Awarded
High School	Graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Military Experience (please list type of discharge)			

Skills

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying.	
Word Processing (WPM) Years	Do you presently hold DOD clearance? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what clearance level?
First Aid Certification Card <input type="checkbox"/> Yes <input type="checkbox"/> No Expiration Date / /	Are you currently GSA certified? <input type="checkbox"/> Yes <input type="checkbox"/> No Date of certification? / /
C.P.R. Certification Card <input type="checkbox"/> Yes <input type="checkbox"/> No Expiration Date / /	Fluent in the following languages:
Please list the SECURITY LICENSES you presently hold, give the type of license, the issuing state and the expiration date.	

References

Please list three professional references:		
Name/Title	Relationship	Phone Number
Name/Title	Relationship	Phone Number
Name/Title	Relationship	Phone Number

Starting with your most recent employment, cover the last 5 years of experience.

Employment Experience

Current or Most Recent Employer			Telephone	
Address				
Employment Dates	From (mo./yr.)	To (mo./yr.)	Your Title	Type of Business
Supervisor's Name			Supervisor's Phone Number	
Salary (base pay)	Start	Finish	Duties	
Reason for leaving				
May we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Previous Employer			Telephone	
Address				
Employment Dates	From (mo./yr.)	To (mo./yr.)	Your Title	Type of Business
Supervisor's Name			Supervisor's Phone Number	
Salary (base pay)	Start	Finish	Duties	
Reason for leaving				
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Previous Employer			Telephone	
Address				
Employment Dates	From (mo./yr.)	To (mo./yr.)	Your Title	Type of Business
Supervisor's Name			Supervisor's Phone Number	
Salary (base pay)	Start	Finish	Duties	
Reason for leaving				
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No				

Background

Have you ever been convicted of a crime or received a verdict of anything other than not guilty in any criminal investigation or proceeding?
 Yes No If yes, describe when the conviction occurred, the facts and circumstances of any facts relating to disposition of the conviction.
 (Do not list any criminal charges for which the records have been sealed or expunged, A criminal conviction will not necessarily bar not necessarily bar employment.)

Are there any criminal charges currently pending against you? Yes No Answering "Yes" to this question will not disqualify you from being considered for this position. If yes, attach a separate sheet. Explain the charges.

Have you ever been fired, terminated or asked to resign from any employment? Yes No If yes, please identify employer and explain basis for termination.

Applicant Statement

I certify that all information I have provided in order to apply for and secure work with Corporate Security Services Inc. is true, complete and accurate. I have not withheld any facts that might give Corporate Security Services Inc. a reason not to hire me. I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from Corporate Security Services Inc.'s service, whenever it is discovered. I understand that Corporate Security Services Inc. will verify statements made by me in this application.

Pursuant to 18 U.S.C. § 921 et seq I hereby certify that I have not been convicted of a crime of domestic violence (misdemeanor or felony).

I understand that this application remains for only 90 days. At the conclusion of that time, if I have not been notified by Corporate Security Services Inc. and still wish to be considered for employment, it will be necessary for me to reapply and complete a new application. I understand that the federal government reserves the right to terminate or to refuse employment of any applicant or active employee working under any contract with Corporate Security Services Inc.

I understand that Corporate Security Services Inc. does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I agree that, if I am employed, I will abide by all the rules and regulations of the company. I understand and agree that, if hired by Corporate Security Services Inc., my employment is at-will and that employment may be terminable at any time with or without cause, with or without prior notice, by either Corporate Security Services Inc. or me. I further understand that although the terms and conditions of my employment with Corporate Security Services Inc. may change, such changes will not affect the at-will employment relationship between me and Corporate Security Services Inc. I understand that this statement of the circumstances under which my employment can be terminated constitute the complete understanding between me and Corporate Security Services Inc. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of Corporate Security Services Inc. is authorized to make any assurances to the contrary and that no implied oral written agreements contrary to the foregoing express language are valid unless they are in writing and signed by Corporate Security Services Inc.'s President.

I understand that Corporate Security Services Inc. has the right to search anything brought into the workplace, including desks, lockers, handbags, backpacks, and briefcases.

I understand Corporate Security Services Inc.'s company benefits and rules and regulations may be changed, modified, deleted or added to the company at any time at the company's sole option and without prior notice.

I acknowledge and agree that, if any time I am subjected to any type of discrimination or harassment, I will contact Corporate Security Services Inc.'s Human Resources Manager or the President immediately to obtain assistance in the resolution of those matters.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant

Date / /